AUGUST 4, 2008

ATTENDANCE

Present:

Chairman David Carvalho, Chairman of the Board Warren L. Batts and

Directors Quin R. Golden; Benn Greenspan, PhD, MPH, FACHE; Luis

Muñoz, MD, MPH; Heather O'Donnell, JD, LLM (6)

Absent:

Director Jorge Ramirez (1)

Also Present:

Director Jerry Butler; Pitt Calkin – Interim Chief Financial Officer, Cook County Bureau of Health Services; Deborah Santana – Office of the Secretary to the Board of Commissioners of Cook County; Leslie Duffy – Director of Procurement, Cook County Bureau of Health Services; Patrick T. Driscoll, Jr. – Deputy State's Attorney, Chief, Civil Actions Bureau, Office of the State's Attorney; Jarese Wilson – Director, Cook County Department of Budget and Management, Carmen Triche-Colvin – Cook County Purchasing Agent, Robert Wright – Executive Project Director, MedAssets; Gretchen Ryan – Project Manager, MedAssets; Dan James –

President, Performance Measures and Management, MedAssets

Ladies and Gentlemen:

Your Finance Committee of the Board of Directors of the Cook County Health and Hospitals System met pursuant to notice on Monday, August 4, 2008 at the hour of 10:00 A.M. at 1900 West Polk Street, Second Floor, in Chicago, Illinois.

Your Finance Committee has considered the following items and upon adoption of this report, the recommendations follow.

Roll Call

Deborah Santana, of the Office of the Secretary to the Board, called the roll of members, and it was determined that a quorum was present.

Discussion of May Financials

Mr. Pitt Calkin, Interim Chief Financial Officer of the Cook County Bureau of Health Services appeared before the Committee, and presented information in the form of a PowerPoint presentation. (See Attachment #1.)

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Chairman Carvalho inquired as to why health care and pension figures are included in the data presented, as they are not the System's responsibility.

Mr. Calkin replied that he is utilizing GAAP accounting principals rather than Governmental accounting principals.

Director Greenspan inquired as to what "40%" refers to.

Mr. Calkin replied that this figure is applied to the cash number that the County has given the Bureau for the first six months. He estimated that the Bureau is about three and one half months behind on invoices, which represents 40%. It is the lag number, which accounts for that fact that some of the cash payouts are actually from a prior period.

Director Greenspan inquired whether this lag time is typical.

Mr. Calkin replied in the affirmative, however, he noted that it is just a little higher than usual.

Director Greenspan inquired as to what portion of total operating expense supplies and services should be.

Mr. Calkin replied that he is not comfortable yet supplying this figure. For a public hospital, however, he would expect that figure to be in the 21% to 23% range.

Chairman Carvalho stated that in the past, the IGT amount came to the County and the County allocated only a portion to the Health System. He asked whether this was still the case.

Mr. Calkin responded that he would have to get back to the Chairman on this issue.

Director O'Donnell inquired whether low tax intake due to the economy is going to affect what is distributed to the System.

Mr. Calkin stated that he would check on this.

Director Greenspan inquired why, if the IGT is presented here as a fixed amount, is the System behind budget on that item?

Mr. Calkin replied that \$138 million was budgeted for the IGT, and he is not sure why the System is coming up short \$15 million.

Director Butler inquired as to whether the sales tax is computed at the old or new rate.

Mr. Calkin agreed that he would get back to the Committee with the answer.

Chairman Carvalho inquired as to how the expenses per unit compared to other hospitals.

Mr. Calkin stated that he will bring those financials to next month's meeting. He will make the comparison with public hospitals nationally and will include some trending as well.

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Director Greenspan stated that it is possible to put a local market number to this as well.

Mr. Calkin stated that he will also get the information about hospitals in the Chicago area.

Chairman Carvalho stated that the Committee would be looking for this type of information on a monthly basis, and that the members should let Mr. Calkin know if he is going in the right direction with the information he is providing.

Director O'Donnell inquired as to why the patient fee revenue is down so much since MedAssets will be improving the revenue cycle.

Mr. Calkin replied that the \$310 million projected for 2008 will probably come in at \$270 million, because of the reduction in Medicaid patients and the increase in self-pay. The Bureau added \$20 million to the projection due to the MedAssets project that is ongoing.

Mr. Small noted that this is a preliminary snapshot; almost every item, except for IGT and BIPA, is preliminary and has a number of variables to it.

Chairman Carvalho added that the Board would soon need to see multi-year projections. He asked whether BIPA and IGT would continue to drop.

Mr. Small responded that he expected that they would continue to drop.

Chairman Carvalho noted that following contract negotiations it should be expected that overtime will drop after a certain amount of time, as increased wages allows positions to be filled and overtime to be reduced. He urged that management stay on top of this, inasmuch as wringing overtime out of the system is often difficult.

Chairman Carvalho cautioned that many of the performance indicators are based on medical coding data whose accuracy may be suspect, since the System has been chronically understaffed in this area. He added that inter-facility and service area financial comparisons are also difficult, since the Medicaid revenues per procedure do not vary according to diagnosis code or facility. He suggested that Mr. Calkin drop a lot of footnotes on these data.

Mr. Calkin agreed to footnote the data as noted.

Budget Update

(See Attachment #2.)

Ms. Jarese Wilson, Director of the Cook County Department of Budget and Management, presented a brief overview of how the budget process operates.

Chairman Carvalho inquired whether the System's FY09 budget is not already under-funded by \$55 million, given projected cost increases and revenue decreases.

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Ms. Wilson replied in the affirmative, and stated that this is why there is an opportunity to work together to get at least a 90% number in place going into 2009 as the System Board is finalizing multi-year budgets for the future.

Chairman Carvalho inquired whether the Committee was expected to cut the budget by \$35 million to bring it to last year's appropriation.

Ms. Wilson replied that she would work with the Directors to get the budget in balance, and that the Finance Director, Mr. Calkin, Mr. Small, the County's Chief Financial Officer Donna Dunnings, and she can work together. Once a decision is made together, the number will be the President's recommendation to the Commissioners and then at that time a debate will happen.

Director O'Donnell inquired as to the deadline for the Board to submit to the President.

Ms. Wilson replied that August 19 and August 20 are slated for the Bureau hearing.

Mr. Small stated that before this time, the Board and management need to meet to determine the budget.

Ms. Wilson stated that she would like to have an agreed-upon number by the first or second week in September.

Chairman Carvalho stated that this deadline presents a dilemma, given that there will only be time for two meetings before then, and the System just acquired its interim Chief Financial Officer three weeks ago and has yet to acquire an interim Chief Executive Officer. Furthermore, a budget reflects strategic priorities, and the System is just beginning to establish what its priorities are.

Chairman Carvalho inquired as to how much of the 2007 Budget cuts were restored in 2008.

Ms. Wilson replied that all but approximately \$12 million were restored.

Chairman Carvalho stated that a status quo budget would prevent the System from competing for necessary funds with other County entities that might wish to make claim on the new County resources from the sales tax increase. He further stated that restoring some of the programs that directly affect patients should be a priority.

Director O'Donnell noted that the 2009 budget is based on the 2008 appropriations, not actual expenditures.

Chairman Carvalho requested that a menu be created of the programs that have been cut for potential restorations.

Director O'Donnell inquired as to which 2007 cuts were restored in fiscal year 2008.

Mr. Small replied that zero were restored. He believed that 2008 will look a lot like 2007 in terms of services performed and expenditures and revenues generated. He stated that management would be happy to bring recommendations on adjustments from 2008 to 2009, including what the priority programs would be, and which programs were cut out.

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Chairman Carvalho emphasized that there are certain functions that must be in the budget, including a corporate compliance function and an internal audit function.

Contract and Procurement Approvals*

*Additional information pertaining to these items is included in Attachment #3.

PERMISSION TO ADVERTISE - APPROVED

Environmental health inspection management system and integrated web-based document management system; and Civil engineering and other engineering consultant services.

REQUEST TO REBID - APPROVED

Paper (recycled, processed and chlorine-free); Blood bank reagents; On-site and telephonic language interpretation services; and BD Directigen EZ RSV Test Kits.

BID AWARD RECOMMENDATIONS - APPROVED AS AMENDED

Maintenance, testing and repair of fire alarm system and Honeywell HVAC and security system, to:

Divane Electric Company \$211,985.00

Certified Nurse Anesthetist (CRNA) staffing services, to:

Medical Staffing Network

d/b/a Saber Salisbury Group \$144,000.00

Plumbing supplies (pipe, clevis hangers, friction clamps), to:

Johnson Pipe & Supply Co. \$126,624.89

Installation of owners insulation, to:

Early Insulation, Inc. \$45,400,00

Stretchers (big wheel transport, Stryker Model 1015), to:

Northwestern Pharmaceutical Supply Corporation \$70,470.00

Exterminating and pest control services, to:

Rose Pest \$67,200.00

Semi-porous pillows, to:

Progressive Industries (base bid) \$125,236.80

Reagents and equipment, to:

Beckman Coulter, Inc.

\$255,288,00

Reagents for samples of HIV and Leukemia, to:

Beckman Coulter, Inc.

\$1,518,689.00

Shredding services, to:

Acme Document Destruction Company

\$22,176.00

Diagnostic catheters with pre-curved design, to:

Pro Medical Equipment and Supplies, Inc.

\$64,350.00

Transcription Services

M3 Medical Management Services

\$1,063,000.00

Core Biopsy Needles

Bioelectronic Engineering and

Medical Supplies (B.E.A.M.S.)

\$17,860.00

PROPOSED CONTRACTS - APPROVED AS AMENDED

William L. Riles, M.D.

\$45,980.00 (based upon unit price of \$104.50/hr.)

To provide gastroenterology, endoscopy and consulting services.

Parata Systems, LLC

\$983,955.00

For purchase of equipment and software upgrades, with trade-in of obsolete equipment and five year maintenance agreement for the existing equipment, the software and equipment upgrades for the two (2) Pharmacy 2000 workflow management systems with 24 workstations and the 4 Autoscript robotic prescription delivery systems owned by Stroger Hospital and Fantus Health

Beckman Coulter, Inc.

\$255,288.00

To provide reagents and equipment

Beckman Coulter, Inc.

\$1,518,689.00

To provide reagents for samples of HIV and Leukemia

APPROVAL OF PAYMENT - WITHDRAWN

Respiratory Health Association of Metropolitan Chicago

\$746,263.00

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Director Muñoz, seconded by Director O'Donnell, moved to approve the Contract and Procurement Approvals.

Director Golden inquired as to the MBE/MWE requirements and processes.

Chairman Carvalho and Mr. Small presented an overview of this process.

Leslie Duffy, Director of Procurement of the Health System, introduced Carmen Triche-Colvin, Cook County Purchasing Agent, who presented an overview of requests to rebid and the circumstances that led to these requests to rebid.

Chairman Carvalho stated that it is important to get the contracts bid correctly to begin with, so that you do not have a "boomerang" effect, whereby you have to extend emergency purchases and contracts at less than favorable circumstances.

Additional information was requested and received regarding the Contract and Procurement Approvals items. (See Attachment #3.)

Chairman Carvalho stated that Director Greenspan, before he had to leave, left several comments. First, he would, in the future, like to see a cost per unit comparison to the previous contract and he wanted to make sure that it was noted whether it was a competitive bid. (Chairman Carvalho noted that the backup would answer this question.) Additionally, Director Greenspan asked why the Board is seeing items of \$17,000.00 or \$20,000.00. (Chairman Carvalho stated that is because the current ordinance has it that way; the Board ought to consider whether going forward we would like to change that.)

Director Golden stated that the length of the contract should always be included.

Mr. Small stated the errata, which included the following:

Under Bid Award Recommendations, the item for reagents and equipment in the amount of \$255,288.00; and the item for reagents for samples of HIV and Leukemia in the amount of \$1,518,689.00 should be listed in the Proposed Contracts section, as they are both requests to enter into contracts with Beckman Coulter, Inc. for sole source supplies.

The Approval of Payment to Respiratory Health Association of Metropolitan Chicago in the amount of \$746,263.00 is being WITHDRAWN.

Director Muñoz, seconded by Director O'Donnell, moved to amend the motion to reflect the errata as stated by Mr. Small. THE MOTION CARRIED UNANIMOUSLY.

On the motion to approve as amended, a voice vote was taken and THE MOTION CARRIED UNANIMOUSLY.

MedAssets Update

Mr. Small introduced Mr. Robert Wright, Ms. Gretchen Ryan, and Mr. Dan James of MedAssets, who gave a PowerPoint presentation to the Committee.

(See Attachment #4.)

Director O'Donnell inquired as to whether the functions are being staffed by MedAssets personnel or whether Bureau personnel are being utilized. Additionally, she asked whether the County would outsource these functions in three years.

Mr. Wright responded that there are many vacant positions; staff is not being displaced. MedAssets will re-immerse the staff in tools they have, and bring more tools to bear on the process.

Director Golden inquired how many full time employees this will affect, and whether there are executive sponsors for each of the areas.

Ms. Ryan replied that they have established a revenue cycle committee with executive oversight; the people responsible for that are Mr. Small, Mr. Wright, herself, Judy Pinello (head of IS) and, from the County, the County's Chief Information Officer and the County's Chief Financial Officer. Additionally, they are establishing a number of committees and worksites. There are not directors at every facility, but they are trying to get people around that level to work at every facility.

Director O'Donnell inquired whether the County at present has enough positions to accomplish the revenue collection.

Mr. Wright replied that there are enough positions, but that not enough of them are currently filled. They are augmenting this number with MedAssets staff, as well as resources from their minority-enterprise partners. He stated that he will come back to the Committee with exact numbers at a later date.

Director O'Donnell inquired whether there is a system that MedAssets or the County is going to put in place to make sure the appropriate data are collected.

Ms. Ryan replied that this information is already available in the clinical portion, but there is no pathway for it to be pulled out in the claims area. Now, MedAssets has to work with Information Technology to build this pathway.

Director Golden inquired whether we have implemented electronic medical records at Provident and Oak Forest Hospitals and whether this will be an item that needs to be added to the budget for 2009 so that there can be System-wide interface between Siemens and Cerner.

Mr. Wright replied that he was not sure. However, some of these issues are not technical issues; they are people and process issues.

Director Muñoz inquired whether, because the Cerner system can handle from front to end, perhaps a hybridized system is not the correct way to go. Both the University of Illinois and Northwestern use a Cerner system.

Mr. Wright replied that when the admission/discharge functionality exists in a system other than the patient accounting enterprise, it is problematic.

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Chairman Carvalho inquired whether provisions have been made to handle the larger number of bill inquiries from patients that will occur if an increased number of bills are sent out.

Mr. Wright replied in the affirmative.

Director Golden inquired whether MedAssets is surveying patient satisfaction.

Mr. Wright replied in the negative; this is very important, but they are not there yet.

Director O'Donnell inquired as to what is the Bureau's Limit on Liability policy.

Mr. Small replied that this went through significant re-engineering this past year. He stated that he would be happy to provide this information to the Committee, including the sliding scale.

Director O'Donnell inquired as to whether the Limit on Liability policy has been cost-effective. Additionally, she inquired into its administrative costs and whether the revenue collected offset these costs.

Mr. Small offered to provide some estimate of that. From his perspective, by offering service with a smaller staff, shortcuts were taken and the overwhelming majority of the patients in the self-pay category were defaulted to 100% discount without any effort to verify their eligibility; eligibility was well-known to be merely a declaratory process.

Chairman Carvalho stated that this existing policy may need to be revisited.

Director O'Donnell inquired as to how MedAssets will interact with other vendors, and what other vendors are responsible for.

Mr. Small replied that MedAssets will be reviewing this and make recommendations as to vendor responsibilities to the Revenue Cycle Committee. Some contracts may be cancelled or renegotiated.

	Proposed Monthly Close Schedule
(See Attachment #5.) Deferred.	
	Update on Procurement Policy
(See Attachment #6 – no p Deferred.	pre-distributed materials for this item.)

(See Attachment #7.)
Deferred.

Dash Boards

(See Attachment #8.)
Deferred.

Information Systems Update

(See Attachment #9 - no pre-distributed materials for this item.)
Deferred.

Discussion of the following:

<u>Discussion of the following:</u> <u>Interim Chief Financial Officer for Stroger Hospital</u> <u>Permanent Chief Financial Officer for Stroger Hospital</u>

(See Attachment #10 – no pre-distributed materials for this item.) Deferred.

Chairman Carvalho set the next meeting for August 18, 2008 at 10:00 A.M.

Adjournment

Director Muñoz, seconded by Director O'Donnell, moved to adjourn. THE MOTION CARRIED UNANIMOUSLY AND THE MEETING WAS ADJOURNED.

Respectfully submitted,
Finance Committee of the
Board of Directors of the
Cook County Health and Hospitals System

Mr. David Carvalho, Chairman

Attest:

Matthew B. DeLeon, Secretary



Cook County Health and Hospitals System

Income Statement for the Six Months Ended May 31, 2008

Summary

The financial results of operations through the first six months of the fiscal year continue to be more favorable than planned in the original budget. The favorable performance is due to the lower than expected expenses. Expenses for all three of the hub facilities on a year to date basis are 11.7% below the budget for expenses. This favorable level of expenses is somewhat offset by a short fall in patient fee revenue of 15.8% and a decline in the Inter-Governmental Transfer from the State of Illinois. The decline in the IGT is expected to be a total of \$15,000,000 for the fiscal year and the May income statement reflects one half of that decline.

Operating Revenue

The System continues to try to improve the level of collections from patient fee revenue. The System has engaged a revenue cycle vendor to engage in this process. The revenue cycle vendor has begun its work in June and expects to provide an over-all plan for improvement early in its engagement.

The present collection rates suggest that the System will be approximately \$41,000,000 below the Budget by the end of the fiscal year. The primary reason for the decline in expected patient fee revenue through the first portion of the year has been the increase in self pay patients and the decline in Medicaid patients. The volume of services is above the budget for most types of service. The payer mix estimates for June indicate that the decline in Medicaid and growth in self pay are beginning to return to more favorable levels.

Operating Expenses

The year to date level of expenses at all three hub facilities is below the approved budget as of the end of May. The System expenses for Supplies, Purchased Services, and Utilities are significantly below the Budget. Salaries and Wages are also below the budget by a smaller margin. Estimates for System are being used to try to present an accurate comparison to the budget. The System is able through the payroll system to provide accurate measurements of expense performance. There is an on-going effort to improve the accuracy of the estimates for the balance of the expenses of the System.

Year to Date Expenses per Adjusted Patient Day

A comparison of expenses per unit of service at each of the three hub facilities is as follows:

Category	Stroger	Oak Forest	Provident
Salaries and Wages	1,832.10	1,850.95	1,894.24
Benefits	701.53	736.61	712.97
Supplies	415.38	303.17	329.54
Purchased Services	380.96	245.91	418.89
Depreciation	207.35	136.79	107.17
Utilities	54.02	67.18	48.30
County services	16.05	16.48	80.85
Total	3,607.39	3,357.09	3,591.96

Non Operating Revenue

Non Operating Revenue is reported on a cash basis. The information is obtained from the County Comptroller's office. At the end of May Non Operating Revenue was below the budget by 14.2% or \$37,998,836. It is expected that the collections of taxes will improve by the end of the fiscal year.

Cook County Bureau of Health										
Fiscal 2008 - Statistics	December	January	February	March	April	Мау	YTD Total	YTD Budget	YTD Variance	%% Variance
J.H. Stroger Hospital										
Admissions	1822	1911	1824	2006	2017	2040	11620	11601	19	0.2%
Patient days	9872	10208	9381	9679	9525	10045	58710	56844	1866	3.3%
Case Mix Index	1.2654	1.2649	1.2191	1.1679	1.2077	1.295	1.2367 r	√a		
Average Length of Stay	5.1	5.2	5,4	5.2	5,1	5	5.2	4.9	0.3	5.4%
Emergency Room Visits	10160	11208	10332	11610	10191	10505	64006	64672	-666	-1.0%
Provident Hospital	-									
Admissions	406	452	446	441	397	404	2546	2731	-185	-6.8%
Patient days	1594	1819	1710	1801	1559	1715	10198	10366	-168	-1.5%
Case Mix Index	1.041	1.0925	0.9475	1.0270	1.0651	0.9908	1.0273 r	√a		
Average Length of Stay	3.9	4	3.9	3.9	4	4	4.0	3.8	0.2	3.9%
Emergency Room Visits	3042	3287	3231	3849	3299	3400	19908	21781	-1873	-8.6%
Oak Forest Hospital										
Admissions	202	230	213	258	221	256	1380	1182	198	16.8%
Patient days	2055	2141	2106	2433	2007	2285	13027	10225	2802	27.4%
Case Mix Index	1.0135	0.8944	0.9359	0.9479	0.9524	0.9636	0.9513 r	√a		
Average Length of Stay - Acute	6.8	6.3	6.9	5.6	4.6	6.3	6.1	7.9	-1.8	-23.0%
Average Length of Stay - Rehab	14.4	12.6	18	16.2	15.5	14.7	15.2	16.2	-1.0	-6.0%
Emergency Room Visits	2080	2370	2292	2540	2324	2226	13832	14506	-674	-4.6%
ACHN - Clinics Fantus/Stroger Campus										
Fantus Primary	9489	10809	13880	11267	11651	10791	67887	77342	-9465	-12.2%
Stroger Specialty	14863	18069	15682	17078	18133	18165	101990	102223	·233	-0.2%
Ambulatory Screening	3960	4491	4239	4160	5164	4596	26610	27313	-703	-2.6%
West Cluster					٠.					
Prieto Austin	1494	1615	1622	1836	1803	1971	10341	12513	-2172	-17.4%
ogan Square	1311 802	1361 1137	1179 1036	1310	1179	1766	8106	7962	145	1.8%
Dicero	954	1226	1036	1202 1060	1250 906	1153 1055	6580 6242	5832 5988	748	12.8%
lista .	1007	1148	1046	1085	1123	893	6302	5988 6461	254 -159	4.2%
Child Advocacy Center	83	86	64	82	102	84	501	475	26	-2.5% 5.5%
South Cluster										
Voodlawn Adult Clinic	701	783	818	608	925	612	4447	4050		
lear South	1102	974	933	1044	1595	1303	4447 6951	4852 7553	-405	-8,3%
ingelwood	1304	1327	1165	1272	1435	1186	7689	8179	-602 -490	-8.0% -6.0%
engstack	1466	1560	1850	2163	2249	1959	11247	8620	2627	30.5%
outhside Pediatrics	120	116	161	195	171	173	936	904	33	3.6%
outhside OB	101	250	300	426	390	347	1814	1767	48	2.7%
South Suburban Cluster						•			•	
ottage Grove	486	593	426	492	538	536	3071	2872	200	6.9%
ncoln Robbins Clinic Joodie Winston	395	303	690	663	760	775	3586	2714	873	32.2
ak Forest Specialty Clinics	332 1429	350	468	468	486	367	2481	2733	-252	-9.2%
•	1429	1613	1415	2272	1623	1528	9880	9845	35	0.4%
School Based Clinics orion East	74	91	107	103	92	83	550	442	100	B4 C0:
	• • •		tistical Repor		74	63	200	442	109	24.6%

John H. Stroger, Jr., Hospital of Cook County

•	Total for Six Months Ending May 31, 2008		BUDGET		Difference Favorable Infavorable)	Difference as % of Budget
Operating revenue						<u> </u>
Patient Service Revenue	\$ 89,738,811	s	107,513,430	•	(17,774,619)	-16.5%
Inter-Governmental Transfers (IGT)	43,614,824	_		Ψ		
Total Patient Service Revenue	133,353,636		48,909,407 156,422,837		(5,294,584)	-10.8%
Other revenue	3,321,480		1,593,000		(23,069,202)	-14.7%
Total operating revenue	136,675,114		158.015,837		1,728,480 (21,340,723)	108.5% -13.5%
Operating expenses			•			
Salaries and wages	172,267,397		177,970,343		5,702,946	3.2%
Employee benefits	65,449,376		66,987,005		1,537,630	2.3%
Supplies	39,068,424		56,663,927		17,595,503	2.3%
Purchased services, rental and other	35,822,783		51,671,793		15,849,010	30.7%
Depreciation*	19,497,141		19,497,141		0.049,010	0.0%
Utilities	5,078,740		7,665,536		2,586,798	33.7%
Services contributed by other County offices	1,509,784		1,509,784		2,000,790	0.0%
Total operating expenses	338,693,645	_	381,965,530		43,271,885	11.3%
Operating Loss	(202,018,530)		(223,949,693)		21,931,162	-9.8%
Nonoperating revenue (expense)						
Property taxes	51,646,483		51,914,750		(268,268)	-0.5%
Sales taxes	39,994,937		49,875,469		(9,880,532)	-0.5%
Cigarette taxes	37,477,993		54,969,500		(17.491,507)	-31.8%
Interest income	70,777				70.777	0.0%
Retirement plan contribution	35,130,314		35,130,314		(0)	0.0%
Working cash revenue	_				(0)	. 0.0%
Services contributed by other County Offices	1,509,784		1.509,784		(0)	0.0%
Total nonoperating revenue	165,830,288		193,399,817		(27,569,530)	-14.3%
Income (Loss) before other revenue,					(21,000,000)	-14.5%
expenses, gains, losses						
and transfers	(36,188,243)		(30,549,875)		(5,638.367)	18.5%
Income (Loss) on disposal of fixed assets	-		(20,0,0,0,0)		(0,000,007)	
Capital Contributions	-				-	0.0% 0.0%
Change in net assets	\$ (36,188,243)	_	(30,549,875)	_	(5,638,367)	18.5%

Oak Forest Hospital of Cook County

		al for Six Months ing May 31, 2008		BUDGET	(Difference Favorable Unfavorable)	Difference as % of Budget
Operating revenue					-	·	
Patient Service Revenue	\$	15,721,123	•	16,225,146		/504.000\	
Inter-Governmental Transfers (IGT)	•	10,035,436,80	Ą	11,253,680	3	(504,023)	-3.1%
Total Patient Service Revenue		25,756,560				(1,218,243)	
Other revenue		114,055		27,478,826		(1,722,266)	-6.3%
Total operating revenue		25,870,615		81,337 27,560,163		32,719 (1,689,548)	40.2% -6.1%
Operating expenses							
Salaries and wages		30,758,497		33,171,746		0.410.040	* **
Employee benefits		12,833,844		13,265,815		2,413,248	7.3%
Supplies		5,481,661		8,526,467		431,972	3.3%
Purchased services, rental and other		4.446,324		10,851,858		3,044,806	35.7%
Depreciation		2,473,242				6,405,533	59.0%
Utilities		1,214,768		2,473,242		(0)	0.0%
Services contributed by other County offices		297,926		1,797,379 297,926		582,611	32.4%
Total operating expenses		57,506,262		70,384,432		10.070.470	0.0%
Operating Loss		(31,635,647)		(42,824,269)		12,878,170 11,188,622	18.3% -26.1%
Nonoperating revenue (expense)							
Property taxes		8,737,504		0.007.440			
Sales taxes		6,419,273		8,687,112		50,392	0.6%
Cigarette taxes		6,015,298		7,915,478		(1,496,205)	-18.9%
Interest income		16,531		8,723,925		(2,708,627)	-31.0%
Retirement plan contribution		7,328,073		7.000.000		16,531	0.0%
Working cash revenue		610,030.1		7,328,073		(0)	0.0%
Services contributed by other County Offices		297,926				•	0.0%
Total nonoperating revenue		28,814,604		297,926			0.0%
Income (Loss) before other revenue,		20,014,004		32,952,513		(4.137,909)	-12.6%
expenses, gains, losses						•	
and transfers		19 891 0491		/n en/			
Income (Loss) on disposal of fixed assets		(2,821,043)		(9,871,756)		7,050,713	-71.4%
Capital Contributions		•		-		•	0.0%
Change in set seems	s	/2 024 0401 0	_	/0.0=c===			0.0%
•	-	(2,821,043) \$		(9,871,756)	\$	7,050,713	71.4%

Provident Hospital of Cook County

		for Six Months g May 31, 2008	BUDGET	(L	Difference Favorable Infavorable)	Difference as % of Budget
Operating revenue				-		
Patient Service Revenue	\$	15,622,674 \$	20,012,367	\$	(4,389,693)	-21.9%
Inter-Governmental Transfers (IGT)		8,148,959	9,138,195	Ť	(989,236)	-10.8%
Total Patient Service Revenue		23,771,633	29,150,562		(5,378,929)	-18.5%
Other revenue		118,019	100,000		18,019	18.0%
Total operating revenue		23,889,652	29,250,562		(5,360,909)	-18.3%
Operating expenses						
Salaries and wages		31,509,999	33,356,514		1,846,515	5.5%
Employee benefits		12,063,737	12,394,264		330,527	2.7%
Supplies		5,661,302	8,571,421		2,910,119	34.0%
Purchased services, rental and other		7,196,258	11,746,854		4,550,596	38.7%
Depreciation		1,841,153	1,841,153		4,555,556	0.0%
Utilities		829,764	1,116,740		286.976	25.7%
Services contributed by other County offices		1,389,024	1,389,024		(1)	. 0.0%
Total operating expenses		60,491,238	70,415,971		9,924,733	14.1%
Operating Loss		(36,601,586)	(41,165,409)		4,563,823	-11.1%
Nonoperating revenue (expense)						
Property taxes		11,307,038	11,592,201		(285,163)	0.50
Sales taxes		8,335,534	10,562,522		(2,226,988)	-2.5%
Cigarette taxes		7,810,965	11,641,325		(3,830,360)	-21.1% -32.9%
Interest income		51,113			51.113	0.0%
Retirement plan contribution		6,423,448	6.423,448		(0)	0.0%
Working cash revenue		-	5.725,110		(0)	0.0%
Services contributed by other County Offices		1,389,024	1,389,024		1	0.0%
Total nonoperating revenue		35,317,121	41,608,519	_	(6,291,398)	
Income (Loss) before other revenue.			71,1000,0		(0,23,1,030)	-15.1%
expenses, gains, losses						
and transfers		(1,284,464)	443.110		/1 727 574\	200.00
Income (Loss) on disposal of fixed assets			-770,170		(1,727,574)	-389.9%
Capital Contributions	•		-		-	0.0%
Change in net assets	\$	(1,284,464) S	443,110	\$	(1,727,574)	-389.9%

CONSOLIDATED

		l for Six Months ng May 31, 2008	BUDGET	Difference Favorable (Unfavorable)	Difference as % of Budget
Operating revenue					·· -
Patient Service Revenue	s	121,082,608 \$	143,750,943	\$ (22,668,335)	-15.8%
Inter-Governmental Transfers (IGT)		61,799,220	69,301,282	(7,502,063)	-10.8%
Total Patient Service Revenue		182,881,828	213,052,225	(30,170,398)	-14.2%
Other revenue		3,553,554	1,774,337	1,779,218	100.3%
Total operating revenue		186,435,3821	214,826,562	(28,391,180)	-13.2%
Operating expenses					
Salaries and wages		234,535,893	244,498,603	9,962,710	4.1%
Employee benefits		90,346,957	92,647,085	2,300,128	2.5%
Supplies		50,211,387	73,761,815	23,550,428	31.9%
Purchased services, rental and other		47,465,366	74,270,505	26,805,140	36.1%
Depreciation		23,811,536	23,811,536	-0,000,110	0.0%
Utilities		7,123,273	10,579,655	3,456,382	32.7%
Services contributed by other County offices		3,196,734	3,196,733	(0)	0.0%
Total operating expenses		456,691,145	522,765,932	66,074,788	12.6%
Operating Loss .		(270,255,763)	(307,939,371)	37,683,608	-12.2%
Nonoperating revenue (expense)					
Property taxes		71,691,024	72,194,063	(503,038)	-0.7%
Sales taxes		54,749,744	68,353,468	(13,603,725)	-19.9%
Cigarette taxes		51,304,256	75,334,750	(24,030,494)	-31.9%
Interest income		138,421	-	138,421	0.0%
Retirement plan contribution		48,881,834	48,881,835	(1)	0.0%
Working cash revenue			-		0.0%
Services contributed by other County Offices		3,196,734	3,196,733	0	0.0%
Total nonoperating revenue		229,962,013	267,960,849	(37,998,836)	-14.2%
Income (Loss) before other revenue,		<u> </u>		(07)	14.2.76
expenses, gains, losses					
and transfers		(40,293,750)	(39,978,522)	(315,228)	0.8%
Income (Loss) on disposal of fixed assets			(55,570,0,522)	(0:0,220)	0.0%
Capital Contributions		-	-		0.0%
Change in net assets	\$	(40,293,750) \$	(39,978,522)	\$ (315,228)	0.8%

Combining Statement of Revenues, Expenses, and Changes in Net Assets of Operating Accounts - Modified Accrual Basis For Six Months Ending May 31, 2008

COMBINED

	Joh	n H. Stroger, Jr Hospital		Oak Forest Hospital		Provident Hospital		Total
Operating revenue						··········		
Patient Service Revenue	s	89,738,811	s	15,721,123	s	15,622,674	s	121,082,608
Inter-Governmental Transfers (IGT)		43,614,824	-	10.035,437	Ī	8,148,958.92	•	61,799,220
Total Patient Service Revenue		133,353,635		25,756,560		23,771,633		182,881,828
Other revenue	_	3.321,480		114,055		118,019.46		3,553,554
Total operating revenue		136,675,114		25,870,615		23,889,652		186,435,382
Operating expenses								
Salaries and wages		172,267,397		30,758,497		31,509,999		234,535,893
Employee benefits		65,449,376		12,833,844		12,063,737		90,346,957
Supplies		39,068,424	-	5,481,661		5,661,302		50,211,387
Purchased services, rental and other		35,822,783		4,446,324		7,196,258		47,465,366
Depreciation		19,497,141		2,473,242		1,841,153		23,811,536
Utilities		5,078,740		1,214,768		829,764		7,123,273
Services contributed by other County offices		1,509,784		297,926		1,389,024		3,196,734
Total operating expenses		338,693,645		57,506,262		60,491,238		456,691,145
Operating Loss		(202,018,530)		(31,635,647)		(36,601,586)		(270,255,763)
Nonoperating revenue (expense)								
Property taxes		51,646,483		8,737,504		11,307,038		71,691,024
Sales taxes		39,994,937		6,419,273		8,335,534		54,749,744
Cigarette taxes		37,477,993		6,015,298		7,810,965		51,304,256
Interest income		70,777		16,531		51,113		138.421
Retirement plan contribution		35,130,314		7,328,073		6,423,448		48,881,834
Working cash revenue				-		-		
Services contributed by other County offices		1,509,784		297,926		1,389,024		3,196,734
Total nonoperating revenue		165,830,288		28,814,604		35,317,121		229,962,013
Income (Loss) before other revenue,								
expenses, gains, losses								
and transfers		(36,188,243)		(2,821,043)		(1,284,464)		(40,293,750)
Income (Loss) on disposal of fixed assets		-						
Capital contributions								
Change in net assets	\$	(36,188,243)	s	(2,821,043)	\$	(1,284,464)	\$	(40,293,750)

Attachment 2

COOK COUNTY BUDGET CALENDAR*

DECEMBER

The Annual Appropriation Bill is implemented on December 1, the

beginning of the County's Fiscal Year.

JANUARY & FEBRUARY

County Departments review the Appropriation Bill to determine progress toward goals and objectives and identify what adjustments

are necessary to improve effectiveness and performance.

MARCH

Expenditures for various programs are reviewed to evaluate cost

for levels of service and resource allocation.

APRIL & MAY

Departments review performance and complete the first set of internal analyses to determine the next year's budget requirements.

JUNE

Budget request materials are sent to departments with the Fiscal Policy of the President addressing matters of performance, expenditure control and plans for the next budget year. The departments specifically summarize issues, identify appropriate funding and justify staffing requests. Upon approval of the Chairman of Finance, a Transfer of Funds meeting is conducted to consider department requests to transfer funds between accounts to

compensate for unanticipated expenditures.

JULY & AUGUST

Budget requests are submitted from all departments to the Department of Budget and Management Services where budget review procedures are implemented for each County program and each budget request is analyzed.

AUGUST

Budget requests are reviewed by the Chief Financial Officer and staff to assure compliance with instructions, procedures and policies in preparation for executive budget hearings.

SEPTEMBER & OCTOBER

The President conducts executive budget hearings with departments as required. Appropriation requests are reviewed to assure that matters relating to the County's current and future missions and mandates are addressed. During this process, the department may discuss any problems and clarify areas of fiscal concern. The President's Budget Recommendation is submitted to the Committee on Finance of Cook County who may question County executives and others regarding the appropriateness and fiscal impact of each department request.

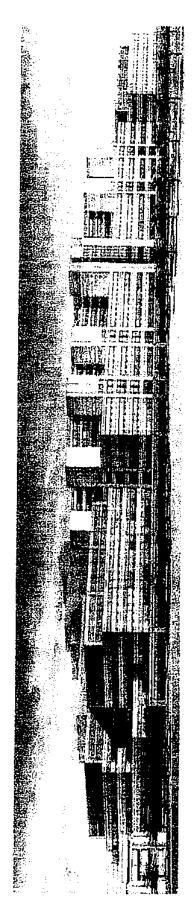
NOVEMBER & DECEMBER

The proposed budget is made available for public review at various locations throughout the County. Public hearings are conducted during which the Committee on Finance considers testimony from service providers, program staff, and the general public. After the hearings have been completed, and any amendments inserted, the Board of Commissioners approves and adopts the Appropriation Bill, which authorizes funding and staffing levels for each department.

^{*} All dates are contingent upon the presentation date and passage of the Annual Appropriation Bill.

COOK COUNTY HEALTH & **HOSPITAL SYSTEM**

FISCAL YEAR 2009 BUDGET REQUEST



- 2009 Goals and Objectives Placeholder
- Multi-Year Strategic And Financing Plan within 180 days

Cook County Health and Hospitals System Preliminary FY2008 and FY2009 Key Financial Projections (\$ millions)

	FY2008	FY2009
Appropriation	\$836.3	\$836.3
Projected Operating Expenditures	\$836.3	\$871.4
Sources of Funds:		
Patient Fee Revenues	\$310.9	\$290.9
"Supplemental" Payments:	\$138.6	\$217.8
"BIPA" & IGT	\$138.6	\$131.3
Medicaid DSH	\$0.0	\$86.5
Total Operating Revenues	\$449.5	\$508.7
Tax Subsidy and misc.	\$431.1	\$431.1
Total "Sources":	\$880.6	\$939.8

Notes and Sources:

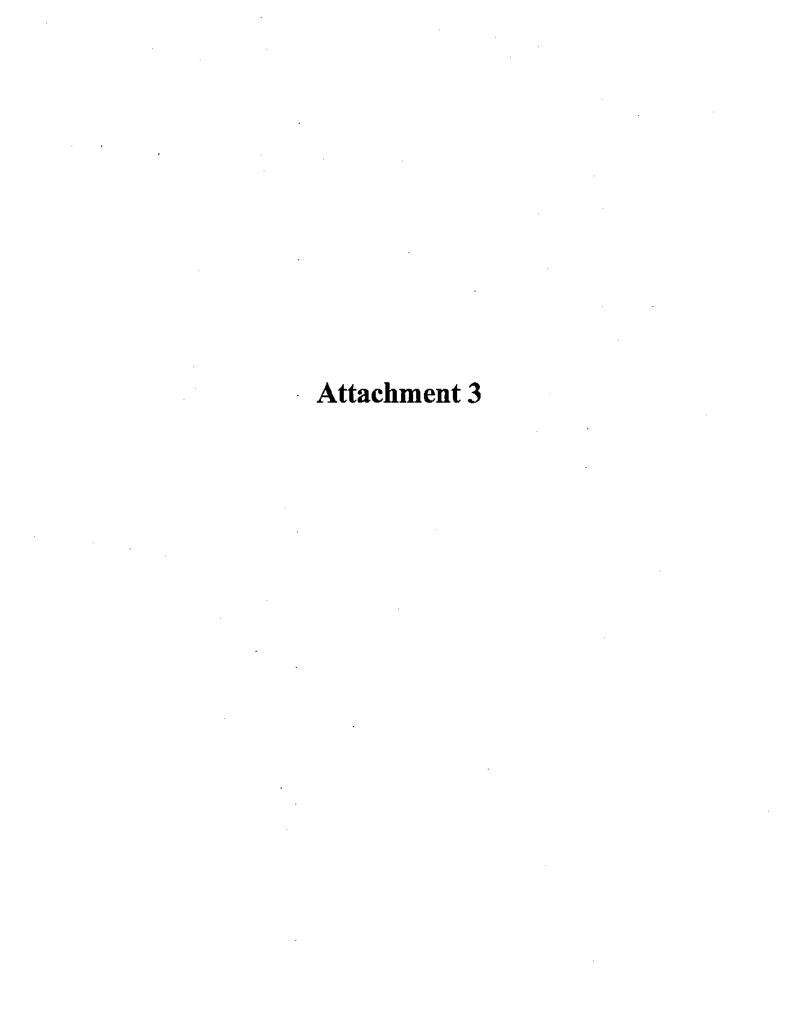
- (1.) FY2008 figures are used above as "placeholder" figures for FY2009 for Appropriation, Expenditures, Patient Fee Revenues and Tax Subsidy; Note that no allowances are made for increased costs due to price increases for market goods and services, due to scheduled contract escalations, or for additional expenses that may derive from new collective bargaining agreements;
- (2.) Appropriation figures include "special purpose funds"; they exclude "Capital" appropriations and Cook County budgeted grant programs;
 (3.) Figures for patient fee revenues, appropriations, and tax subsidy are taken from Cook County FY2008 published budget documents; Patient revenue figures and tax subsidy amounts are (3.) Figures for patient revenues, appropriations, and tax subsidy are taken from the "Revenue Estimates" volume of the Cook County FY2008 budget at the "Health Fund" Table 28, p.65.
- (4.) "DSH" revenues for FY2009 are estimated, and are predicated upon federal (CMS) approval of an Illinois "SPA" re DSH;

MONTHLY OPERATING REVIEW

- 1. Done for each Business Unit
- Business Unit COO, CFO and Directors present
- System COO, CFO and Budget Directors present
- 4. Compare Budget to Actual performance
- Variances explained and correction plan outline

MONTHLY OPERATING REVIEW (contid)

- 6. Clinical indicators reviewed
- 7. Satisfaction indicators reviewed
- 8. Productivity indicators reviewed
- 9. Capital and Contracts reviewed



Back-up information for Item #3 - Contract and Procurement Approvals

Finance Committee Meeting of 8/4/08

Permission to Advertise

Request authorization to bid environmental health inspection management system and integrated web-based, document management system. Contract period: 9/1/2008 to 11/30/2009.

Request authorization to bid to provide civil engineering and other engineering consultant services. Contract period: 9/1/2008 to 11/30/2009.

Request to Rebid

Request to rebid paper (recycled, processed and chlorine-free). Awarded bidder did not meet MBE/WBE guidelines.

Request to rebid blood bank reagents. Bioelectronic Engineering and Medical Supplies (B.E.A.M.S.) did not meet MBE/WBE guidelines.

Request to rebid on-site and telephonic language interpretation services. Worldwide Interpreters, Inc. did not meet specifications and Language Line Services did not meet MBE/WBE guidelines.

Request to rebid BD Directigen EZ RSV Test Kits. Fisher Scientific Company, LLC did not meet MBE/WBE guidelines.

Bid Award Recommendations

Maintenance, testing and repair of fire alarm system and Honeywell HVAC and security Divane Electric Company	y system, to: \$211,985.00
Certified Nurse Anesthetist (CRNA) staffing services, to: Medical Staffing Network d/b/a Saber Salisbury Group	\$144,000.00
Plumbing supplies (pipe, clevis hangers, friction clamps), to: Johnson Pipe & Supply Co.	\$126,624.89
Installation of owners insulation, to: Early Insulation, Inc.	\$45,400.00
Stretchers (big wheel transport, Stryker Model 1015), to: Northwestern Pharmaceutical Supply Corporation	\$70,470.00
Exterminating and pest control services, to: Rose Pest	\$67,200.00

Semi-porous pillows, to:	
Progressive Industries (base bid)	\$125,236.80
Reagents and equipment, to:	
Beckman Coulter, Inc.	\$255,288.00
Reagents for samples of HIV and Leukemia, to:	
Beckman Coulter, Inc.	\$1,518,689.00*
*Based on the monthly volume of \$42,185.80	
Shredding services, to:	
Acme Document Destruction Company	\$22,176.00
Diagnostic catheters with pre-curved design, to:	
Pro Medical Equipment and Supplies, Inc.	\$64,350.00
Transcription services, to:	
M3 Medical Management Services	\$1,063,000.00
Core biopsy needles, to:	
Bioelectronic Engineering and Medical Supplies (B.E.A.M.S.)	\$17.860.00

Proposed Contracts

William L. Riles, M.D.

Permission to enter into and execute an emergency contract with William L. Riles, M.D., Chicago, Illinois for gastroenterology, endoscopy and consulting services to cover clinical duties. A Request for Proposal (RFP) was issued and Dr. Riles met all of the requirements set forth in the RFP.

Estimated Fiscal Impact: \$45,980.00 (based upon unit price of \$104.50/hr.). Contract Period: August 18, 2008 through October 24, 2008.

Parata Systems, LLC

Permission to enter into a contract with Parata Systems, LLC to purchase equipment and software upgrades, with trade-in of obsolete equipment and five year maintenance agreement for the existing equipment, the software and equipment upgrades for the two (2) Pharmacy 2000 workflow management systems with 24 workstations and the 4 Autoscript robotic prescription delivery systems owned by Stroger Hospital and Fantus Health; one time capital equipment purchase. Estimated Fiscal Impact: \$983,955.00.

Approval of Payment

Request for payment for the Smoke Free Lung Health Programs authorized by the County Board 3/18/2008; payable to the Respiratory Health Association of Metropolitan Chicago in the amount of \$746,263.00.



Cook County Health and Hospitals System

Contract Item for Board Approval

Date:

July 29, 2008

Sponsor:

Sylvia Edwards, R.N., M.B.A Chief Operating Officer

Operating Unit:

Oak Forest Hospital of Cook County

AUG C 7 2008

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Description of

Service:

This contract, 08-84-2043, is for the purchase of Specialty Paper for use in the Print Shop for various forms and publications.

Justification for this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service. Bren Products Co.'s non-recycled, recycled and recycled/processed chlorine-free was the lowest bidder meeting specifications.

The apparent low bidder, Lewis Paper, recycled, recycled/processed chlorine-free and non-recycled bid, did not meet specifications in that they bid a partial bid and not a complete bid as called for in the specifications.

In that Contract Compliance has advised that Bren Products, nonrecycled, recycled and recycled/ processed chlorine-free bid were not responsive to the Minority and Women-Owned Business Ordinance, we respectfully request that it is in the best interest of Cook County that this transaction be cancelled and rebid.

Cost of the contract

and terms:

This is a one year, requirements contract to commence upon award. The total anticipated cost of the contract is \$46,950.

Budget information: The cost for this contract will be provided for within the current operating budget for Oak Forest Hospital of Cook County, Account 355.

Signatures:

Sponsor

Operating Unit CFO

CCHHS Director of Purchasing

CCHHS COO



COOK COUNTY HEALTH AND HOSPITALS SYSTEM

DATE	July 29, 2008	APPROVEL
Sponsor:	Johnny Brown	4 AUG 0 7 2008
Operating Unit	Stroger Hospital	BY BOARD OF DIRECTORS OF THE COOK COU HEALTH AND HOSPITALS SYST
Description of Services	This contract is used for Reagents, Blood	i Bank Services
Justification for Rebid:	In that the Office of Contract Complian Bioelectronic Engineering and Medical Was not responsive to the Minority and Business Ordinance	Supplies (BEAMS)
Base Bid Amount:	\$103,477.00	
Budget Information	The cost for this contract will be provi Operating budget for Stroger Hospital o	
Signature:	,	·
Sponsor		
Operating Unit CFO		
CCHHS Director of Purchasing		
CCHHS COO		



COOK COUNTY HEALTH AND HOSPITALS SYSTEM

<u>DATE</u>	July 29, 2008	APPROVED	
Sponsor:	Johnny Brown	# AUG 0 7 2008	
Operating Unit	Stroger Hospital	BY BOARD OF DIRECTORS OF THE COOK COUNT HEALTH AND HOSPITALS SYSTEM	
Description of Services	This contract is used for On site and Telep Interpretation Services	honic Language	
Justification for Rebid:	In that the Office of Contract Compliance has advised that Worldwide Interpreters, Inc Was not responsive to the Minority and Women Owned Business Ordinance		
Base Bid Amount:	\$365,750.00		
Budget Information	n: The cost for this contract will be provided for within the current Operating budget for Stroger and Oak Forest of Cook County		
	•		
Signature:			
Sponsor			
Operating Unit CFO			
CCHHS Director of Purchasing	·		
CCHHS COO			



DATE

July 29, 2008

AUG 6 7 2008

APPROVED

Sponsor:

Johnny Brown

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Operating Unit

Stroger Hospital

Description of

Services

This contract is used for BD Directigen EZ RSV Provides rapid detection of respiratory virus antigen

Justification for

Rebid:

In that the Office of Contract Compliance has advised that Fisher Scientific Company, LLC Was not responsive to the

Minority and Women Owned Business Ordinance

Base Bid Amount:

\$16,500.00

Budget Information: The cost for this contract will be provided for within the current

Operating budget for Stroger Hospital of Cook County

Signature:	
Sponsor	 .
Operating Unit CFO	
CCHHS Director of Purchasing	
CCHHS COO	



Cook County Health and Hospitals System

Contract Item for Board Approval

Date:

July 29, 2008

Sponsor:

Sylvia Edwards, R.N., M.B.A

Chief Operating Officer

Operating Unit:

Oak Forest Hospital of Cook County

AUG 0 7 2008

BY BOARD OF DIRECTORS OF THE COOK COUNTY

Description of

Service:

This contract, 08-53-179 Re-bid, is for the provision of

Maintenance, Testing & Repair of the Fire Alarm System and the

Honeywell HVAC and Security System.

Justification for

this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Divane Brothers Electric Company was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low

bidder.

Cost of the contract

and terms:

This is a one year contract to commence upon approval. The total

cost of the contract is \$211,985.00.

Budget information: The cost for this contract has been provided for within the current

operating budget for Oak Forest Hospital of Cook County,

Account 450.

Signatures:

Sponsor

Operating Unit CFO

CCHHS Director of Purchasing

CCHHS COO



Cook County Health and Hospitals System

	Contract Item for Board Approval		
	• •	APPROVED	
Date:	July 29, 2008		
Sponsor:	Sylvia Edwards, R.N., M.B.A Chief Operating Officer	AUG 0 7 2008 BY BOARD OF	
Operating Unit:	Oak Forest Hospital of Cook County	DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM	
Description of Service:	This contract, 08-72-51 Re-bid, is for the pro- Staffing of Certified Nurse Anesthetists (CRN supplement anesthesia staff shortages.	- ·	
Justification for this contract:	A request for bid proposals was initiated, bid proposals evaluated by the user department/service and Medical Staffing Network d/b/a Saber Salisbury Group was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.		
Cost of the contract and terms:	This is a one year, requirements contract to co award. The total anticipated cost of the contra		
Budget information:	The cost for this contract will be provided for operating budget for Oak Forest Hospital of C Account 260.		
Signatures:	10 m & 10 76 6		
Sponsor	Agum (duman 1/30/08		
Operating Unit CFO	Je Casbinhan		

CCHHS Director of Purchasing

CCHHS COO

Cook County Health and Hospitals System

Contract Item for Board Approval

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	31 I E	::

July 29, 2008

Sponsor:

Sylvia Edwards, R.N., M.B.A

Chief Operating Officer

Operating Unit:

Oak Forest Hospital of Cook County

APPROVED

AUG 9 7 2008

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Description of

Service:

This contract, 08-72-185 is for the provision of Plumbing Supplies,

Pipes, Clevis Hangers, Friction Clamps necessary for the

performance of repairs and improvements.

Justification for

this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Johnson Pipe & Supply Co. was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract

and terms:

This is a one year, requirements contract to commence upon approval. The total cost of the contract is \$126,624.89.

Budget information: The cost for this contract has been provided for within the current operating budget for Oak Forest Hospital of Cook County,

Account 333.

Si	gnatures:	

Sponsor

Operating Unit CFO

CCHHS Director of Purchasing

CCHHS COO

Cook County Health and Hospitals System

Contract Item for Board Approval

Date:

July 29, 2008

Sponsor:

Sylvia Edwards, R.N., M.B.A

Chief Operating Officer

Operating Unit:

Oak Forest Hospital of Cook County

APPROVED

AUG C 7 2008

BY BOARD OF DIRECTORS OF THE COOK COUNT

Description of

Service:

This contract, 08-53-181 Re-bid, is for Installation of Owner's Insulation. This service provides material and labor for fiberglass

insulation of pipes and duct work.

Justification for

this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Early Insulation was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract

and terms:

This is a one year, requirements contract to commence upon

award. The total cost of the contract is \$45,400.

Budget information: The cost for this contract has been provided for within the current operating budget for Oak Forest Hospital of Cook County,

Account 450.

Signatures:

Sponsor

Operating Unit CFO

CCHHS Director of Purchasing

CCHHS COO



Cook County Health and Hospitals System

Contract Item for Board Approval

Date:

July 29, 2008

Sponsor:

Sylvia Edwards, R.N., M.B.A

Chief Operating Officer

Operating Unit:

Oak Forest Hospital of Cook County

APPROVED

AUG 0 7 2008

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Description of

Service:

This contract, 07-73-543, is for the purchase of Big Wheel

Transport Stretchers.

Justification for

this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Northwestern Pharmaceutical Supply Corporation was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and

being the low bidder.

Cost of the contract

and terms:

This is a One Time Purchase contract to commence upon award.

The total cost of the contract is \$70,470.00.

Budget information: The cost for this contract has been provided for within the current

operating budget for Oak Forest Hospital of Cook County, Capital

Equipment Account 717-540.

Signatures:

Sponsor

Operating Unit CFO

CCHHS Director of Purchasing

CCHHS COO

Cookinhom 7/30/08

#10

Cook County Health and Hospitals System

Contract Item for Board Approval

Date:

July 29, 2008

Sponsor:

Sylvia Edwards, R.N., M.B.A

Chief Operating Officer

Operating Unit:

Oak Forest Hospital of Cook County

APPROVED

. AUG 0.7 2008

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Description of

Service:

This contract, 08-53-2021, is for the provision of Exterminating &

Pest Control Services.

Justification for

this contract:

A request for bid proposals was initiated, bid proposals evaluated by the user department/service, and Rose Pest Solutions was chosen by virtue of them meeting all specifications, meeting MBE/WBE ordinance requirements, and being the low bidder.

Cost of the contract

and terms:

This is a two year contract to commence 9/3/08 and end 9/2/10.

The total cost of the contract is \$67,200.00.

Budget information: The cost for this contract has been provided for within the current

operating budget for Oak Forest Hospital of Cook County,

Account 235.

Signatures:

Sponsor

Operating Unit CFO

CCHHS Director of Purchasing

CCHHS COO

obsenhan 7/30/08





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July 29, 2008

Sponsor:

Johnny Brown

AUG 0 7 2008

Operating Unit

BY BOARD OF
Stroger Hospital, Oak Forest and Providen DIRECTORS OF THE COOK COUNTY
HEALTH AND HOSPITALS SYSTEM

Description of

<u>Services</u>

This contract is used for the purchase of semi-porous pillows For the Department of Buildings and Grounds at Stroger Hospital. Award to the lowest qualified bidder Progressive Industries, Inc.

Contract

Recommend the award to the lowest qualified bidder meeting

Progressive Industries Inc

Cost of the

Contract and Terms \$ 125,236.80 Contract 12 months after award by Board

Budget Information: The cost of this contract will be provided for within the current

Operating budget for Stroger Hospital

Signature:		
Sponsor	 	
Operating Unit CFO		<u> </u>
CCHHS Director of Purchasing	 	20.
CCHHS COO		

#金12

Cook County Health and Hospitals System Finance Committee Contract Item for Board Approval, August 4, 2008

Sponsor:

Johnny C. Brown, Chief Operating Officer,

Operating Unit:

John H. Stroger, Jr. Hospital of Cook County

APPROVED

AUG 0.7 2008

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Description of Service:

Authorization is requested to enter into a contract with Beckman Coulter, Inc., Brea, California, for the purchase of reagents and supplies for hematology analyzers (LH And GENS Series) and the automated slide makers/stainers manufactured and provided by Beckman Coulter, Inc. for the Department of Pathology, Division of Hematopathology.

Justification for this contract:

Beckman Coulter, Inc. is the only known manufacturer and distributor of reagents and equipment that has technology which is FDA approved to perform automated body fluid analysis on a stat basis for trauma patients. In addition, it has an automated integrated slide maker/stainer that enhances the accuracy for complete blood counts and prepares slides from a single blood sample. The hospital is submitting this item early because of the length of time required by the contractor to negotiate the contract terms and conditions with the Office of the State's Attorney, prior to final execution by the Board of Directors

Cost of the contract and terms:

This is a one-year contract to commence on December 1, 2008 and end on November 30, 2009. The total anticipated cost of the contract is \$255,288.00, based upon the unit price of \$1.00 cost per reportable test result for each complete blood count (CBC) which includes controls, calibrators, reagents and consumables and the anticipated volume of 231,680.00; the unit price of \$1.50 cost per reportable for each reticulocyte test with an anticipated volume of 3695; and approximately \$18,065.00 for slides, labels and ribbons.

Budget information:

The cost for this contract will be within the operating budget of 2009 for Clinical, and Laboratory Supplies (897-365 Account). Requisition No. 98970002.

Signatures:	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Sponsor	Johnny C. Brown
Operating Unit CFO	John R. Morales
CCHHS Director	
of Purchasing	
CCHHS COO	
	David R. Small, F.A.C.H.E.

Cook County Health and Hospitals System Finance Committee

Contract Item for Board Approval, August 4, 200 APPRO

Sponsor:

Johnny C. Brown, Chief Operating Officer,

Operating Unit:

John H. Stroger, Jr. Hospital of Cook County

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

AUG 3 7 2008

Description of Service:

Authorization is requested to enter into a contract with Beckman Coulter, Inc., Brea, California, for the purchase of reagents and supplies with vendor provided three (3) analytic flow cytometer systems, one (1) robotic sampler and one (1) TQ Preparation Workstation for determination of Human Immunodeficiency Virus (HIV) and Leukemia/Lymphoma profiles for the Department of Pathology, Division of Flow Cytometry.

Justification for this contract:

Beckman Coulter, Inc. is the only known manufacturer and distributor of reagents and equipment that has technology to process large volume patients' samples with minimal downtime for determination of human immunodeficiency virus (HIV) and leukemia/lymphoma profiles. Stroger Hospital will become the central laboratory for this testing procedures for Provident Hospital, Oak Forest Hospital and the clinics, as the laboratories are consolidated. Performing these services off-site at an estimated fiscal impact of \$2,400,000.00 would yield an estimated net saving of \$485,000.00. These tests monitor patient response to treatment protocols.

Cost of the contract and terms:

This is a three-year contract to commence on September 1, 2008 and end on August 30, 2011. The total anticipated cost of the contract is \$1,518.689.00, and is based upon the monthly volume of \$42,185.80 per month that includes controls, calibrators, reagents and consumables to perform HIV and leukemia/lymphoma profiles. FY 2008: \$126,557.41; FY 2009: \$506,229.66; FY 2010: \$506,229.66 and FY 2011: \$337,486.40.

Budget information:

The cost for this contract will be within the operating budget of 2008 and future year's funds for Clinical and Laboratory Supplies (897-365 Account). Requisition No. 88970536.

Signatures:	1
Sponsor	Johnny C. Brown
Operating Unit CFO	John R. Morales
CCHHS Director of Purchasing	
CCHHS COO	·
	David R. Small, F.A.C.H.E.

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

#14

<u>DATE</u>	July 29, 2008	
"	•	APPROVED
Sponsor:	Johnny Brown	AUG 0 7 2008
Operating Unit	Stroger Hospital	BY BOARD OF DIRECTORS OF THE COOK COUN HEALTH AND HOSPITALS SYSTE
Description of Services	This contract is used for shredding someone Department of Environmental Serv	
Justification for Contract	Recommend the award to the lower specifications, Acme Document De Bidder Shredz did not meet specific	estruction The first lowest
Cost of the Contract and Term	s \$ 22, 176.00 For 24 months after	
Budget Information	The cost for this contract will be properating budget for Stroger Hos	provided for within the current spital of Cook County
Signature:		
Signature.		
Sponsor		.
Operating Unit CFO		_
CCHHS Director of		

Purchasing

CCHHS COO

COOK COUNTY HEALTH AND HOSPITALS SYSTEM



D.	A	T	Έ

July 29, 2008

Sponsor:

Johnny Brown

Operating Unit

Stroger Hospital, Oak Forest and Provident

Description of

Services

This contract is used for the purchase of diagnostic catheters Precurved design for the Dept of Radiology. Recommend the Award to the lowest qualified bidder Pro Medical Equipment and

Supplies

Contract

Recommend the award to the lowest qualified bidder meeting

Pro Medical Equipment and Supplies

Cost of the

Contract and Terms \$ 64,350.00 Contract 12 months after award by Board

Budget Information: The cost of this contract will be provided for within the current

Operating budget for Stroger Hospital

Signature:	
Sponsor	·
Operating Unit CFO	
CCHHS Director of Purchasing	·
CCHHS COO	



CCHHS COO

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

DATE	July 29, 2008	APPROVED
Sponsor:	Johnny Brown	AUG 3 7 2008 BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM
Operating Unit	Stroger Hospital, Oak Forest and Providnet	NE DIT AND HOSPITALS SYSTEM
Description of Services	This contract is used for the purchase of transc M3 Medical Management Services	cription services
Contract	Recommend the award to the lowest qualified specifications, M3 Medical Management Servi	bidder meeting ces
Cost of the Contract and Terms	\$ 1,063,000.00 Contract 07/01/08 to 06/30/2	011
Budget Information:	Estimated Fiscal Impact for Provident \$312,0 Estimated Fiscal Impact for Stroger \$957,5 Estimated Fiscal Impact for Oak Forest \$150,0	550.00
Signature:		
Sponsor	<u> </u>	
Operating Unit CFO		
CCHHS Director of Purchasing		·

#17

APPROVED

COOK COUNTY HEALTH AND HOSPITALS SYSTEM

<u>DATE</u>	July 29, 2008	1	AUG C	7 2008
Sponsor:	Johnny Brown	DIRECTO HEALTH	BY BO/ PRS OF TI I AND HO	ARD OF HE COOK SPITALS
Operating Unit	Stroger Hospital, Oak Forest and Providnet	. •		
Description of Services	This contract is used for core biopsy needle to of Radiology Bioelectric Engineering and I	or the D Medical	ept Supplie	s
Contract	Recommend the award to the lowest qualified Bioelectric Engineering and Medical Supplier	1 bidder s (BEAN	meeting AS)	;
Cost of the Contract and Terms	\$ 17,860.00 Contract 12 months after award	l by Boa	ard	
Budget Information:	The cost of this contract will be provided for Operating budget for Stroger Hospital	within t	he curre	nt
Signature:				
Sponsor				
Operating Unit CFO				
CCHHS Director of	•			

CCHHS COO

Cook County Health and Hospitals System Finance Committee Contract Item for Board Approval, August 4, 2008 HEALTH AND HOSPITALS

DIRECTORS OF THE COOK COUNT

Sponsor:

Johnny C. Brown, Chief Operating Officer,

Operating Unit:

John H. Stroger, Jr. Hospital of Cook County

Description of Service:

Authorization is requested to enter into and execute an emergency contract with William L. Riles, M.D., Chicago, Illinois for gastroenterology, endoscopy and consulting services to cover the clinical duties of an Attending Physician for the Department of Gastroenterology Medicine at the John H. Stroger, Jr. Hospital of Cook County.

Justification for this contract:

A Request for Proposals (RFP) was issued and William L. Riles, M.D. met all the requirements set forth in the RFP. The need to recruit on an interim basis is required until a full-time physician can be recruited, since another Gastroenterologist retired, resulting in a shortage of coverage. This arrangement would allow physician coverage to meet the volume of patient requests for Gastroenterology services.

Cost of the contract and terms:

The period is from August 18, 2008 through October 24, 2008. The total anticipated cost of the contract is \$45,980.00, and is based upon the unit price of \$104.50 per hour and the anticipated volume of 440 hours (which includes Monday through Friday work period with no holiday benefits).

Budget information:

The cost for this contract will be within the operating budget of 2008 funds for Medical Consulting Services (897-272 Account). Requisition No. 88970537.

Signatures:	L CO
Sponsor .	Johnny C. Brown
Operating Unit CFO	John R. Morales
CCHHS Director of Purchasing	,
CCHHS COO	David R. Small, F.A.C.H.E.

Cook County Health and Hospitals System Finance Committee

Contract Item for Board Approval, August 4, 2008

Sponsor:

David R. Small, F.A.C.H.E. Chief Operating Officer

Operating Unit:

Bureau of Health Services of Cook County

BY BOARD OF DIRECTORS OF THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

Description of Service:

Authorization is requested to enter into a contract with Parata Systems, LLC, Durham, North Carolina, to purchase equipment and software upgrades, with trade-in of obsolete equipment, and a five-year maintenance agreement for the existing equipment, the software and equipment upgrades for the two (2) Pharmacy 2000® workflow management systems with twenty-four (24) workstations and the four (4) Autoscript III® robotic prescription delivery systems owned by Stroger Hospital of Cook County and the Fantus Health Center.

Justification for this contract:

Parata Systems, LLC is the manufacturer of the existing proprietary equipment and the only authorized service representative to provide the new software and equipment upgrades for the Pharmacy 2008® workflow management systems and the Autoscript III robotic prescription delivery systems. The software and equipment version currently being used is no longer being manufactured or fully maintained by the manufacturer Parata Systems and is in need of an upgrade. This equipment currently assists in the filling of prescriptions at these two outpatient pharmacies. Comparison of cost to upgrade various items instead of purchase all new equipment will realize a total savings of \$530,000.00. These savings will be achieved by not replacing the current prescription scanning and workflow management devices (\$250,000.00 value). These older units will be upgraded and included with the new maintenance agreement if any problems do occur. In addition, older mechanical equipment that can no longer be upgraded will be traded in to Parata and salvaged for parts (\$320,000.00 value).

Cost of the contract and terms:

This is a one-time capital purchase contract. The total anticipated cost of the contract is \$983,955.00, based upon the equipment and software upgrades, with trade-in of obsolete equipment,

Budget information:

Signatures:

The cost for this contract has been appropriated within the capital budget of 2008 for Medical, Dental and Laboratory Equipment (717/890-540 Account). Requisition No. 88904017.

Sponsor	David R. Small, F.A.C.H.E., CCHHS COO
Operating Unit CFO	John R. Morales
CCHHS Director of Purchasing	

Attachment 4 To be handed out at the meeting

COCATERDOPTE SEASON SERVICES S



Revenue Cycle Re-Engineering Finance Committee Update



Agenda

- Introductions and Objectives
- Revenue Cycle Overview
- Revenue Cycle Initiative Status Update by Functional Area
- Organizational Structure
- Data Integrity
- Patient Access
- Financial Counseling (Eligibility & LOL)
- Patient Accounting
- Next Steps

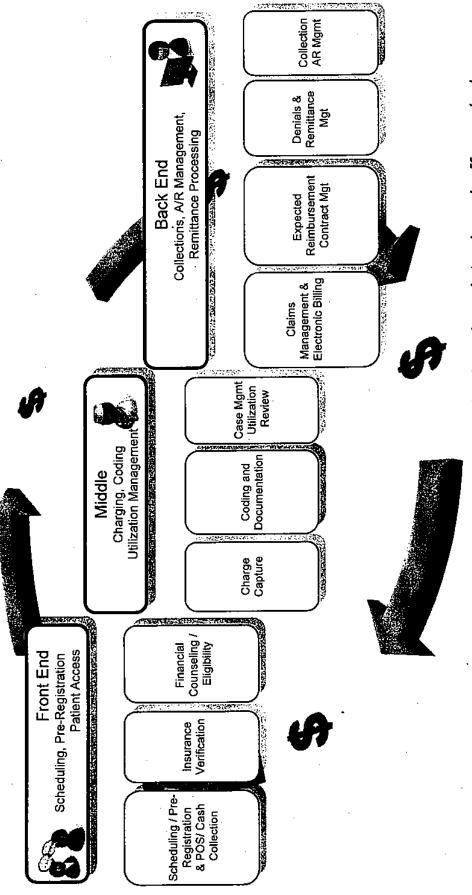
Introduction and Objectives

- MedAssets Representatives here today
- Gretchen Ryan Project Manager
- Albert De La Cruz Eligibility Lead
- Victor Zamora Patient Access Lead
- Rob Wright Executive Project Director
- Dan James President, Performance Measurement & Management

Objective

 Overview of project status to date with findings, recommendations, actions and timelines

The Revenue Management Overview



A complex environment with many moving parts, touch points, hand offs and players

Contract for Revenue Cycle Re-Engineering

- Three year agreement
- 100% Risk based and fully funded
- Contingent fee for incremental patient cash above an established baseline
- Buffer allows receipt of significant incremental funds prior to any cash flows to MedAssets

Scope

- Process re-engineering for operational improvement with staff augmentation
- Assessment Phase
- Implementation Phase
- Accounts Receivable acceleration

Status Update

- Revenue Cycle Committee
- Implemented
- Staff augmentation of Patient Financial Services initiated on site and remotely
- Centralized Pre-Registration of key ancillary service areas imminent
- MBE/WBE recruitment of staff underway
- Assessment of areas outside of "Rapid Assessment" scope already underway
- Clinic structure and charge capture assessment
- Case management

Status Update

- Rapid assessment of key areas of the revenue
- Patient Access, Patient Financial Services, Financial Counseling
- Complete with ongoing opportunity quantification
 - Implementation of key Patient Financial Services opportunities (examples)
- Claims with Medicaid eligibility obtained but not billed
- Claims missing Hysterectomy/sterilization forms
- Claims missing spend down documentation
- Claims missing Medicare required Dialysis information
- Claims in NEBO hold missing diagnosis

Next Steps

- Deployment of Pre-Registration process
- Migration of off site Patient Financial Services augmentation to on-site location as additional qualified personnel are secured
- Management "Medical Records Department" Assessment of Health Information
- Technology deficit assessment

Thank You to Management, Staff and Physician Community

- Cooperation has been excellent and enthusiastic
- Many innovative ideas are being proffered



Month End Closing Schedule

MONTH END GLOSE CHECKLIST

June, 2008

Overview

C:\Documents and Settings\pealkin\Local Settings\Temparary Internet Files\OLKIC4\{ME_documentation_2008_June xis}ME CloseJune 2008

Shatus

Day of Close Week File tocation:

Assign to

Monday, June 30, 2008 last BUSINESS day of month

Tuesday, July 01, 2008 Period updated; sub system interfaces-AP invoices, PD Receipts, Pt Revenue , Inventory Wednesday, July 02, 2008 accruels & analysis

> Business Day 2 Business Day 3 Business Day 5

Business Day 4

Business Day 1

Thursday, July 03, 2008 Revenue review meeting-11AM

Bolonce sheat review--PM Tuesday, July 08, 2008 Expense review-AM:

Monday, July 07, 2008 account varience research; accruals

June closed -- and of 5th day

Wednesday, July 09, 2008 61. Signoff file; Board Report generation

Business Day 6

Business Day 7 Business Day 8

Thursday, July 10, 2008 Reports & Comments Reviewed by Controller, Budget Director & CFO

Friday, July 11, 2008 Anna to email reports to Finance Committee

Monday, July 14, 2008

Tuesday, July 15, 2008 Finance Committee

Business Day 10 Business Day 9

Business Day 12

Business Day 11

Detail tasks

Every Day: 6L Team members should each

record accruals from A/P basket

Last day of month

and Check journal error recycle (SEE Query "TMC_GL_JE_Header_Status" for N, E, or V status entries)

ck off\date when complete Assign to

Nancy\AP Mgr

AP completes last posting -- must be done before PO accrual job runs on Day 1 Ensure standard JEs generated (repeating and template) Void checks in system before last AP post Susan F Monday, June 30, 2008 Ingrid

check for unposted vouchers\correct "r" vouchers \ run manual posting job \ recheck for unposted vouchers (ignore match

Note, if GL unit is not open for new period, when AP checks run in the new month they will POST to the prior month

ck all 61. business units--new accounting period should be open. In 8.9: at period for all categories

Run AP to GL journal generator--check for non interfaced AP lines--should not exist time_ap_gl_distrilb_status: after this step should be done after 6L has been opered for the new period. Otherwise you will get a warning msg

in AP, open new accounting period, kast month should be closed \ let AP know can now key

Also, inventory in the new month will post to the month being closed

interface run, no lines resulted in query-interface successful balance AP wouchers outstanding report (query TMC_AP_BAL_INQ) to balance in GL account 2000

Tuesday, July 01, 2008 Accounts Payable - account 2000 - TMC - SP6 - Holdings

Libby Dod's bracks for G. Jorden systems integers. In B. Com-inforced for JR. PO 4 TM and these of short of month believes to an advantage reports. These according from their manually which show up to the releasing dons.

형

Ingrid Noncy Patient Accounting TMC

post RA entry for month and (see patient accounting interface instructions)

Inventory

å 용

balanca system reports to income and balance sheet accounts

Month End Closing Schedule

check for unposted lines\run journal generator\ recheck--should also be done every day during clase but do not interface Run inventory balance reports--all 3 periodic inventories) check against 6L after interfaces run until the following month--do an accrual instead

daily auto interface does not pick up prior dates ; also the last day of the manth may not have processed yet--ck ea inv BUquery...THC_INV_ACCT_NOT_DISTRIB_GL" If there are lines, need to run journal generator for the period covared---65001, OR001, CS00

prepare gi to inventory comparison report I review with Libby I adjust GL if indicated

PO Receipt Accruols---non inventocy---account, 2006 TMC SPE

Ingrid

Ingrid

Ingrid

Ingrid

should receive 10 auto P5 emails -check that po & receiver close processes all ron successfully

Ingrid Promi

PO -run process to accrue receipts (accrual is automated in PO system, has to be run to GL manually by Journal generator)

Feb PO process ran manually

Bolance Sheet recon for account 2006--PD actravols---results of "TMC_GL_DETAIL_ACCT_PO>2001"

PO Receipt Accrysts -- Inventory Pos account 2001 -- TMC

Nancy

2002

Babance Sheet recon for INV accrual account (2001) (should equal Inventory PO's open and received but not matched to AP In results of Query "TMC_61_Detail_sect_PO_2001, bak for lines accruing to a/e 2001 and send to christina for

correction, receivers need to be corrected

Asset ManagementTMC, Holdings, EDH SPG

涯

should have run last day of month see run Depreciation Close

should have run last day of month see. Change AM accounting period once all entries have interfaced should have run lost day of month see interface all entries to GL & post 뚎 돌

Ruth & Libby

Review Depreciation entry texpense

Foth.

pull reports bolancing PPE & CIP accounts, inc accum deprec

General Ledger all Business units (BU)

Gt. Team

Check for unposted Journal entries

Recurring entries posted?

Payroll\Payrell accreds

Narō,

Payroll, all Bus

Depending on timing, balancing for payrall and payrall accruals may occur any day during clase Reclass deductions as appropriate -- TMC-u, Desert Cradle , Pharmacy, etc Wednesday, July 02, 2008 Ingrid

Day 2

Run in PO accruals before and of day; this ossures that PO will accrue for and of month even if a voucher is matched this ex only day 1 Ingrid -- 4:45pm

Check--8.9 may run PO acerual

TMC cash entries by end of day 2 so revenue workpapers don't change, especially clearing accounts. Laura

optional

Ingrid

5

After Interfaces complete, run GL Activity report (process financial)process Journalsvrepartygl activity report) for the month, See file in PS_Tenvl.ibby_GL_Testvimoglactivity.txt, apen with excel and sove to FinlGLiReports as xis file.

Voucher Entries reconciled by Revenue meeting preparation at 11AM Receive SPG stats and info from SPG admin: start SPG entries

Miscellaneous Income Entries by end of day Check w/purchasing for all manual accruals. by Revenue Meeting: Update "Cash, patinabd, xis" Susan Frank\Phyllis

Ingrid

Ingrid

5

Thursday, July 03, 2008

Day 3

check inventory lines not interfaced to ensure not material

by Revenue Meeting: Hospital Revenue and contractual adjustments

Month End Closing Schedule

Income Statement, AR Aging. Util report - Adj Pt day figure, Cash to Net% report, Hospice entries Insports, query for AR Lood EOM stat fites(path: Process Journals>Process>TMC Load EOM Journals>tmc_load_com & TMC_Load_com2-should pr Request IS (call Help Desk) submit to R2W: "Month end departmental reports" I.e. Departmental Expansa Report, Balance Sheet--restate Fdn fund balance by restriction , ck current year income rollforward, also ck budget for mo, ytd Save copy of Income statement and balance sheet to Fin\07Reports\manth\6L stanoff & FTE stanoff write up TMCHC variances +/- \$20,000 in Month End Close: review & comment on trand report also Crosscharges - IP & OP Pharmacy, Printing, Food Services, CCRS, ODT, Central Processing, Central Supply EEGs to TOI & PV, Ambulatory Surgery to OR, Courier to Laundry (outside business),movie & bus passes Balance Sheet-- net asset rollforward, current year income rollforward, also ck budget for ma, ytd Notify Borothy, Trent and Rachel Dawnloads for FM and AVEGAS can be run far the month Closs 64 accounting period TMC01, TMFDN, Hold1, 6LTC, ELIM1, If Indicated) 6L Signoff file : Board Repart generation; Board & Powerpoint statistic page check for uninterfaced inventory lines--manually post account if significant Eastern arcadia statements for prior month--follow up if not received Review Supply Expense estimate prior to expensemeeting on Friday glaccounts (inc last me bal). Update Bad debt/charity trend rpt TMC REVENUE MEETING: Revenue 11AM -- Santa Alta B post review: Hospital Contractual adjustments if required Foundation entries, Inc zeroing unrestricted net assets Depreciation review with Libby if not done already verify accuracy of budget in PS vs Board approved 2:00 pm - review Agency accruel Lexpense 4PM meating Balance Sheet Review--Trend report, General Ledger detail Northern Trust Investment Entries Severance agreements check/post Stats due bySPM to GL (upload) Pharmacy inventory adjustments Shortterm investment valuation (Reclass) PPV expense account Yardi & Eastern Arcadia NPS entry for Pharmacy 11on Expense Review Final close by 5pm Bond/Cash entries Interest Swop SPG completed Grant entries Peachtree Thursday, July 10, 2008 Reports & Comments Reviewed by Controller, Budget Director & CFO no longer needed-payments wired manitar monthly physical Rollforward check Friday, July 11, 2008 Anna to email reports to Finance Committee 6L. Treesury, GFO, Controller, Budget Dir 6L, Treasury, CFO, Controller, Budget Dir Renee--monitor account Susan Frank Whyllis Susan Frank\Phyllis Susan Frank\Phyllis Rachel\Trent Libby\Ingrid Suson Frank Ingrid; Bob Wednesday, July 09, 2008 everyone 6 Team Ingrid Ingrid Renee Rence Rence Rence Ingrid Tuesday, July 06, 2008 Ingrid Libby Libby LIbby Libby Libby Libby Ϋ́ ortanti-if probs. IS needs time to fix--needed for board reports Libby 캶 Bob Bob Monday, July 07, 2008 Ruth 89

8 3

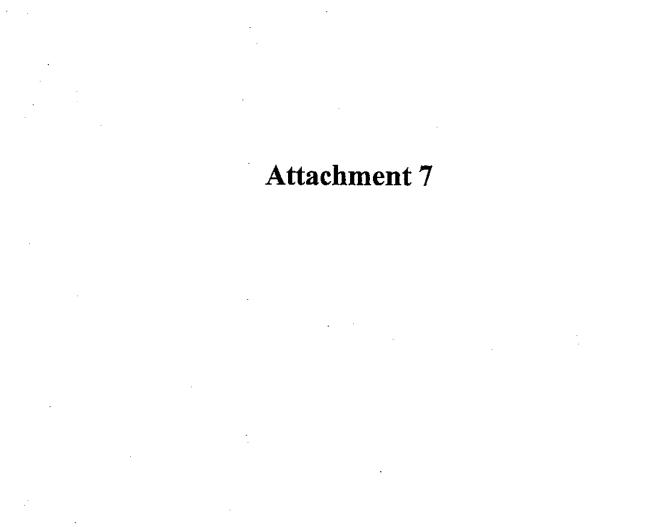
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Monday, July 14, 2008

Business Day 7 Business Day 8 **Business Day 9**

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Attachment 6



DEPRECIATION

- 1. Oak Forest and Provident use the Straight Line Method
- 2. For FY 2007 Oak Forest Depreciation is \$3,715,497 and Provident is \$2,404,793.
- directly assigned in the Cost Report under "New Capital Costs Buildings and Fixtures" and "New Capital Costs Movable Equipment." Both Oak Forest and Provident, the amounts are
- Stroger uses an accelerated depreciation method for calculating Depreciation Expense.

DEPRECIATION (cont'd)

- 5. In FY 2007 under this method on the Financial Statements for Stroger, ACHN and CORE the amount is \$32,439,773.
- Medicare only accepts a Straight Line Method for Depreciation Expense.
- The Straight Line Method of Depreciation in FY 2007 for Stroger totals \$33,884,495 and is added to the Cost Report as an Adjustment under "New Capital Costs Buildings and Fixtures" and "New Capital Costs Movable Equipment."

MALPRACTICE

- Malpractice is recorded in the Financial Statements for any of the Institutions.
- Benefits on the "Administrative and General" line It is added as an expense adjustment for Fringe in the Cost Report.
- The total amount for Stroger, ACHN and CORE is \$28,587,318.
- County's Risk Management Department. It is the actual cost of Malpractice Cases in FY 2007. The amount was given to the hospital from

MALPRACTICE (cont'd)

- considered Part "B" or the Physician portion and is \$9,529,106 of the total Malpractice Costs are derived from actuarial studies.
- ust the Part "A" or Hospital Costs of Malpractice. The amount for Part "B" is entered into a section where it is removed from the Cost Report leaving
- Dak Forest and Provident do not report any Malpractice Costs on their filed Cost Reports.

INTEREST

- Bond Interest is not recorded in the Financial Statements for any of the Institutions.
- All the amounts of Bond Interest are netted from any Bond Revenue per CMS instructions.
 - Net Bond Interest in FY 2007 for Stroger is 26,673,414 and Oak Forest is \$308,452.
- Provident does not have any Bond Interest.
- added adjustment to their Cost Reports under "New Stroger and Oak Forest add the Bond interest as an Capital Costs Buildings and Fixtures".

PENSION EXPENSE

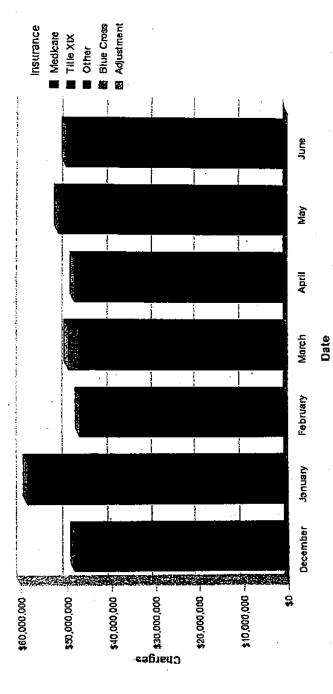
- Pension Expense in FY 2007 for Stroger, ACHN and CORE is \$61,130,708.88.
 - Pension Expense for Oak Forest is \$12,393,373 and Provident is \$10,277,026.
 - Financial Statements, Oak Forest and Provident the amount is directly assigned to Employee Benefits in the Cost Report. For all three Hospitals the amount is in the
- Administration" which flows in "Administrative and General" in the Cost Report. Stroger uses a business unit titled "Genera
- A reclassification is made in the Cost Report from "Administrative and General" to "Employee

Attachment 8



Cook County Bureau of Health J H Stroger Hospital

FY. 2008 Posted Monthly Charges (SMS Roport: FC-INCOM)



	December	January	February	February March April	April	May June Total	June	Total
Widicare	\$5,517,116	\$5,406,006	\$6,100,184	\$5,346,226	\$5,535,189	\$5,038,489	\$5,197,191	\$38,140,401
Tile XIX	\$10,990,306	\$11,107,084	\$11,687,451	\$12,705,028	\$12,705,282	\$15,246,644	\$15,225,874	\$89,667,669
Oher	\$31,377,345	\$41,796,329	\$29,131,965	\$28,949,935	\$29,824,329	\$31,254,602	\$29,550,073	\$221,884,578
Elue Cross	\$373,310	\$197,432	\$254,124	\$314,892	\$243,859	\$290,322	\$299,780	\$1,973,719
diustment		Charles to		\$2,262,877		haranta d		\$2,262,877
Total:	\$48,258,077	\$58,506,851	\$47,173,725	\$49,578,958	\$48,308,660	\$51,830,056	\$50,272,917	\$353,929,244
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Attachment 9 No attachment. Discussion purposes only

Attachment 10 No attachment. Discussion purposes only